

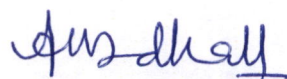
CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.3 Faculty Empowerment Strategies**

6.3.3 Q_nM Percentage of teaching and non-teaching staff participating in Faculty Development Programmes (FDP), professional development/ administrative training programs during the last five years

Report of the FDP / professional development / administrative training program for the year 2018 - 19 and the annual report highlighting the same

S. No.	Particulars	Page No.
1	FDP on Skills and Strategies for a successful research career	1-10
2	Administrative staff training on organising academic files	11-15
3	Annual report highlighting the FDPs and training programs	16- 20




Dr. Anuradha, M
Principal
Padmashree Institute of
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CRITERION 6 – GOVERNANCE, LEADERSHIP AND MANAGEMENT

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SUCCESS

Having strong research skills can help you understand your competitors, develop new processes, and build your professional skills

Faculty development program on
SKILLS & STRATEGIES FOR A
SUCCESSFUL RESEARCH CAREER

ON 13 - 17 TH NOVEMBER 2018

Website : WWW.pims.org.in

Faculty Development Program
“Skills and strategies for a successful research career”
13th- 17th November 2018

Program Schedule

Day 1

Date	Time	Session	Key note Speakers	Venue
13/11/2018	9.30 am	Inauguration		Second floor seminar hall
	9.40-10.30 am	Introduction to Research Methodology	Dr Sudipta Kumar	
	10.30-11.30 am	Meaning of Research, Objectives of Research, Motivations in Research, types of Research	Mohanthy	
	11.30-12.30 am	Research Approaches, Significance of Research, Research Methods v/s Methodology, Criteria of Good Research.		
	12.30-1.30	LUNCH BREAK		
	1.30 -2.30 am	Data collection , tools of data collection, importance of correct data presentation in result analysis	Dr Nethra.S	Second floor seminar hall
	2.30-3.30 am	Selection of appropriate method for data collection, Case Study, Focus Group Discussion, Techniques of developing research tools, viz. Questionnaire and rating scales etc.		
	3.30-4.30 am	Reliability and validity of Research tools		

Day2

Date	Time	Session	Key note Speakers	Venue	
14/11/2018	9.30 am	Inauguration		2 nd floor Seminar hall	
	9.40-10.30 am	Importance of Research in higher education	Dr.Savithri,Professor, IISC		
	10.30-11.30 am	Selection and Designing of a research Problem	Dr.Krishnamurthy.V Registrar, PES University		
	11.30-12.30pm	Importance of Intellectual Property rights in research	Dr.Somu, Prof, Christ University		
	12.30-1.30	LUNCH BREAK			
	1.30 -4.30 pm	Batch 1	Hands onworkshop on data entry and analysis in MS excel	Dr. Anuradha M Principal, Padmashree Institute of Management and Sciences	Ground floor seminar hall
				Dr.Nethra S, Asst.Prof, Padmashree Institute of Management and Sciences	
	Batch 2		Dr. Sudipta Kumar Mohanty, Assoc.Prof, HOD, Dept. of Biotechnology, Padmashree Institute of Management and Sciences	Second floor seminar hall,	

			Dr. Shilpa P Asst.Prof, Padmashree Institute of Management and Sciences	
		Batch 3	Dr. Rashmi.B.S. Asst.Prof , Padmashree Institute of Management and Sciences Department of microbiology, PIMS	Third floor seminar hall,

Day 3

Date	Time	Session	Key note Speakers	Venue
15/11/2018	9.30-10.30 am	Securing Grants for Research- “A Beginner’s guide”	Dr. Balasubramanya Senior Consultant, Dept of ITBT, K-Tech, Bangalore	2 nd floor Seminar hall
	10.30-11.30 am	Research Design in Biological Sciences	Mr. Chinnadurai Professor Padmashree Group of Institutions	
	11.30-1.30 pm	Batch 1	Dr. Sudipta Kumar Mohanty, Assoc.Prof, HOD, Dept. of Biotechnology, Padmashree Institute of Management and Sciences	2 nd Floor Seminar Hall

	Hands on workshop Literature survey	Batch 2	Dr.Rashmi.B.S Asst.Prof Department of microbiology, Padmashree Institute of Management and Sciences	Ground floor seminar hall
		Batch 3	Dr.Nethra S. Asst.Prof Padmashree Institute of Management and Sciences	3 rd floor seminar hall
	1.30-2.30 pm	LUNCH BREAK		
	2.30-4.30 pm Hands on workshop on Report writing	Batch 1	Dr. Rashmi.B.S.	2 nd Floor Seminar Hall
		Batch 2	Dr.Nethra	Ground floor seminar hall PIMS
		Batch 3	Dr. Sudipta Kumar Mohanty	3 rd floor seminar hall

Day 4

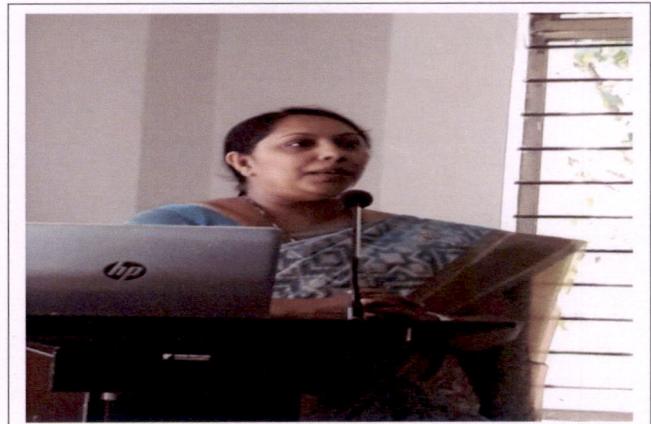
Date	Time	Session	Key note Speakers	Venue
	9.30-10.30 am	Plagiarism	Dr. Savithri Bhat, HOD, Dept. of Biotechnology, BMS College of Engineering,	

16/11/2018			Bangalore	2 nd floor seminar hall PIMS
	10.30-11.30am	Tools and Strategies for Advanced Literature Search and Data mining in Modern Life sciences	Dr.Kshitish Acharya IBAB, Bangalore	
	11.30-12.30 pm	Research Management	Dr. Madhumathi Deputy manager, Anthem Biosciences, Bangalore	
	12.30-1.30 pm	Significance of Publications in Research	Dr.Seema Tharannum Prof, Dept of Biotechnology, PES University, Bangalore	
	1.30-2.30 pm	LUNCH BREAK		
	2.30-3.30 pm	Project Report Writing	Dr.Anuradha M, Principal Padmashree Institute of Management and Sciences	
	3.30-4.30pm	Assessment of the faculties on Research Methodology		

Day 5

17/11/2018	10.30 – 12.30 am	Valedictory Function & Certificate Distribution	2 nd floor seminar hall PIMS
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Photo Gallery: “Skills and strategies for a successful research career”

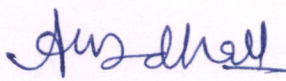


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Certificate of the participants




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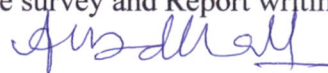
List of Participants

S. No.	Names	S. No.	Names
1	Dr Anuradha M	13	Mr. Raju krishna Kishore
2	Dr. Sudipta Kumar Mohanty	14	Mrs. Manju Bhargavi O.J
3	Dr. Saradha Devi M.S	15	Ms.Navya.S
4	Dr. Vijetha B.V	16	Mrs. Ashwini. M
5	Dr. Mohammed Aman	17	Mrs. Subbalakshmi.G
6	Dr. Deeshma K.P	18	Ms. Rajini.J
7	Dr. Nethra.S	19	Mrs. Yamuna.G
8	Dr. Rashmi. D	20	Dr. Jaamie George
9	Dr. Harish	21	Ms. Sushma M.S
10	Dr. Shilpa. P	22	Ms. Charishma. P
11	Dr. Rashmi B.S	23	Ms. Teenu Thomas
12	Mr. Roopesh Kumar	24	Ms. Sushma Savanth

Program Summary

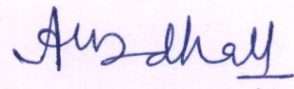
The FDP on Skills and Strategies for a successful research career organized by Padmashree Institute of Management and Sciences from 13th to 17th November 2018 at Padmashree campus focused mainly on teacher's orientation towards research. Research is the basis for knowledge enhancement, in this five days faculty development program the faculty have gained knowledge in fundamentals of research methodology focusing on theoretical and practical inputs. Faculty learnt about the objectives of research, motivation to involve in research, research opportunities in India. Dr. Krishnamurthy, enlightened about their experience of being into research and how teachers have to be dedicated and develop interest in research innovations. Specifically, the formulation of research problem, formulation of research hypothesis and testing of hypothesis, conducting literature review, data collection methods, selection of appropriate parametric or non-parametric statistical method for analyzing data, and report writing etc. Dr. Kshitish Acharya, said literature search and plagiarism check are important aspects while report writing. Dr Seema, spoke about research publications and the need to publish research article. Hands on experience was given to teachers on Data analysis in MS Excel, Literature survey and Report writing. The




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speakers have given their tips on importance of collecting, organizing, analyzing, evaluating data and making decisions while conducting research. The experts also spoke on searching research papers and follow research ethics while making literature review. Also speakers told about plagiarism and the importance of ethics in research.




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**FILE STRUCTURE AND FILE
ORGANIZATION**



**It's about good practices
and implementations**

**Staff Training On
ORGANISATION OF
ACADEMIC FILES**

ON 14 - 15 TH SEPTEMBER 2018

Website : WWW.pims.org.in

STAFF TRAINING ON “ORGANISATION OF ACADEMIC FILES”

14/09/2018 – 15/09/2018

Program Schedule

S. No.	Title	Speaker	Date and Time
1	Overview of Academic files to be maintained	Dr. Anuradha M, Principal, PIMS	14/09/2018 10:00 AM to 12:30 PM
2	Academic Documentation training	Dr Sudipta Kumar Mohanty HOD, Dept of Biotechnology, PIMS	14/09/2018 01:30 PM to 03:30PM
3	List of documents to be maintained by Admission and examination cell	Dr. Anuradha M, Principal,PIMS	15/09/2018 10:00 AM to 11:30 AM
4	Basic computer skills required for documentation	Mr. Roopesh Kumar HOD, Dept of Computer Science, PIMS	15/09/2018 01:00 PM to 03:00 PM

List of Participants

S. No.	Names
1	Mrs. A Vijaya Balaji
2	Mrs. Saraswathy P
3	Mrs. Anisha Sunil
4	Mrs. Shobha T
5	Mr. Shivaraju C K
6	Mr. Prakash B S
7	Mr. Ananda T M
8	Mr. Girish.S
9	Mr. Harisha.C.G
10	Mr. Pradeep A L
11	Mr. Sujana Poojari

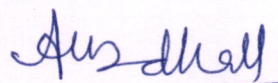
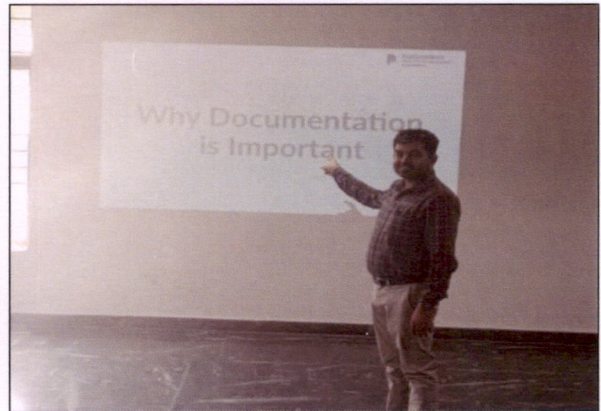
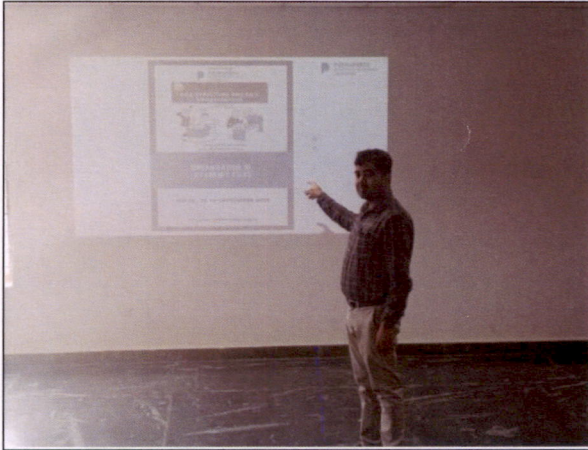

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Photo Gallery: Staff training on “Organisation of academic files”



Anuradha M

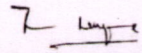
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Certificate

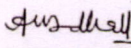


CERTIFICATE

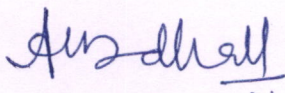
This is to certify that [✓] Mr / Ms ANAND . T . M
has successfully participated in the staff training on "Organisation of Academic
Files" organized by Padmashree Institute of Management and Sciences, Bengaluru
held from 14th-15th, September 2018


Sri . T.K. Narayanappa
Managing Trustee


Mr. Satish
Chairman


Dr. Anuradha M
Principal

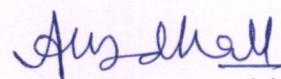



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Program summary

The training was conducted for the non-teaching staff of Padmashree Institute of Management and Sciences to impart knowledge about various aspects of documentation involved in the maintenance of academic files, file management, maintenance of queries and correspondence related to university and college management, and implementation of the document management process.

All office staff and library staff were provided with checklist of documents to be maintained and they were trained on record keeping, file maintenance, event documentation, and financial documentation. The staff were also trained in computer skills to document the academic files, saving the soft copies of notices, circulars, office orders, affiliation orders, admission documents and other documents of correspondence with the University.



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Annual report 2018 – 19 is a swift intellectual journey to record the major initiatives and events of the institution during the current academic year. The mission, vision and core values are demonstrated in action and reiterated time and again during inauguration of courses, staff meetings, student gatherings, workshops, seminars and mentor meetings. Institution specific calendar of events is designed for effective implementation of the curriculum. Padmashree Institute of Management and Science promises holistic development of students which foster intellectual, physical and emotional upbringing. Inculcating scientific temper and leadership qualities is the institution's tradition and character development is targeted towards value orientation which is reflected in mission statements.

IQAC activities

The IQAC with the meticulously developed action plans aims to initiate, plan and supervise various activities which are necessary to increase the quality of the education imparted at PIMS. The Cell has animatedly conducted several training programs, seminars, special lectures and workshops for the benefit of academic fraternity. The events cater to equip the stack holders with the challenging career needs of the day with collaborative Industry-Academia Innovative practices.

The academic year 2018 – 19 has signified with admirable events listed below

Sl. No.	DATE	ACTIVITY
1	24/07/2018 to 27/07/2018	Train the Trainers – LSSSDC
3	19/07/2018	Orientation programme for UG students
4	06/08/2018	Workshop on Scientific Writing and Statistical Analysis
5	29/08/2018	Orientation programme for PG students
	05/09/2018 to 07/09/2018	Workshop on quality control skills
6	24/09/2018	A special lecture on Skills and Strategies for a successful research career with an emphasis on national fellowships and scholarships
7	13/11/2018 to 17/11/2018	FDP on Skills and strategies for a successful research career

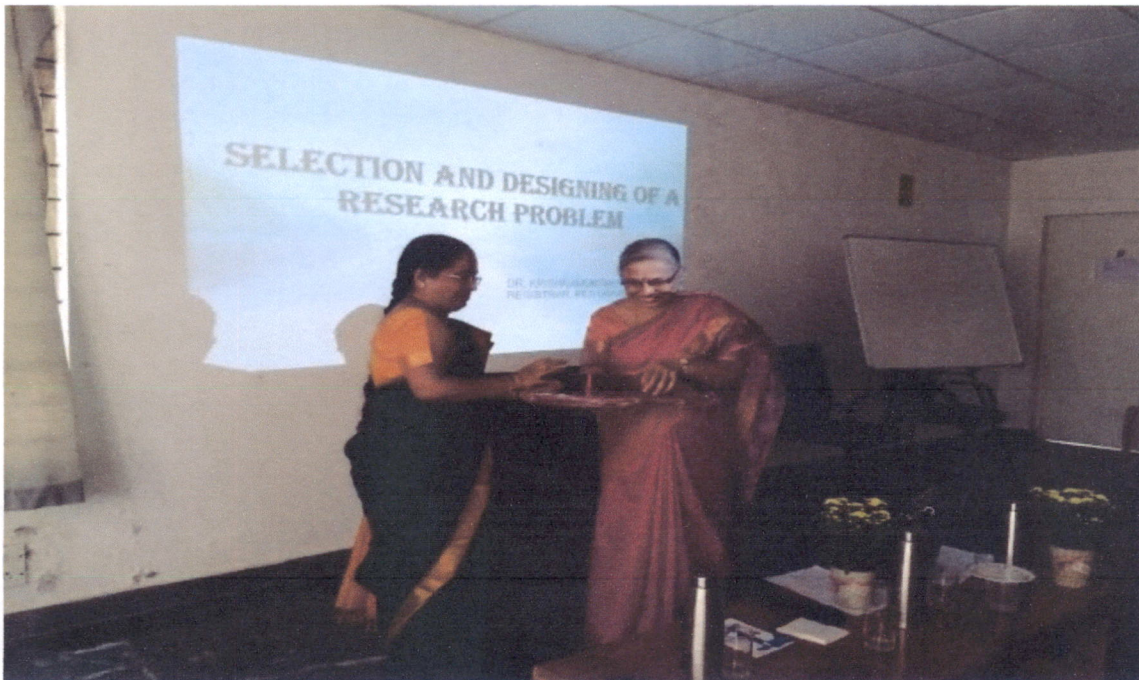
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Bengaluru, Karnataka-560060



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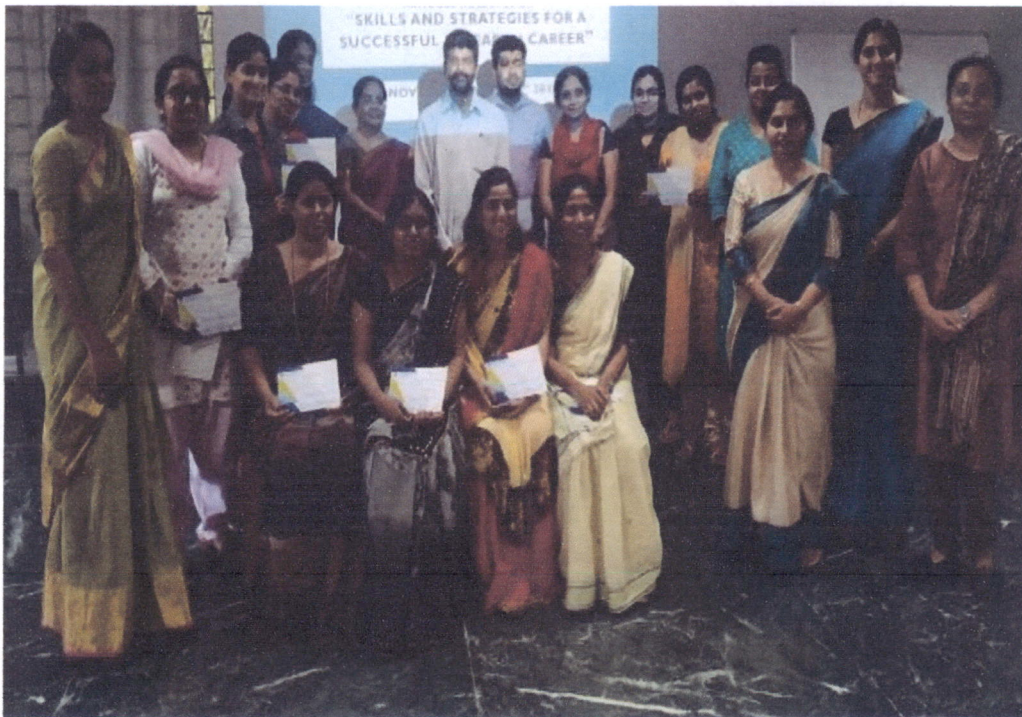
FDP on Skills and strategies for a successful research career



Anuradha

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**#149, Padmashree Campus, Tavarekere- Kengeri Road Kommaghatta, Kengeri,
Bengaluru, Karnataka-560060**



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Bengaluru, Karnataka-560060

Anuradha



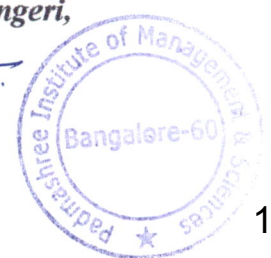


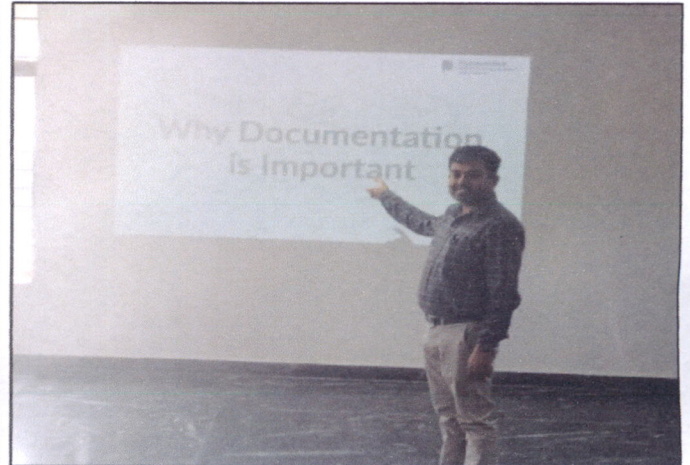
3. Introduction of learning management systems (LMS) for Quality education : LMS was efficiently implemented to keep a track on learner's progress, course completion, identification of knowledge gaps, participation and engagement level of students.

4. Workshop for Administrative Staff on Organising Academic files: A workshop was conducted for the administrative staff, to provide knowledge of various aspects involved in the maintenance of academic documents, event documentation, financial documentation related to university and college management.

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Workshop for Administrative Staff on Organising Academic files

Collaborative Activities of IQAC

Department	DATE	Title of Lecture/Seminar/Workshop
Food Science	19/07/2018	Lecture from industry expert on Food Entrepreneurship – challenges and opportunities
MVOC	22/07/2018	National Seminar on science vocational education to promote gender equity for vocational courses
Food Science	29/08/2018	Lecture series from industry experts on Career options in Food Industry
Biotechnology	29/10/2018	Workshop on Gene Cloning in collaboration with Genei Labs Pvt Ltd

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 Bengaluru, Karnataka-560060